

MCM/MIS/MSI/MBB Testing Recommendations

May 8, 2011

Most recommendations considered beginning for class 2015.

Recommendation on open/close times for summative exams

1. Summative exams should open for log-in on Friday at 12:00 noon and close for log-in Sunday at 1:00pm. There is a 4-hour window after log-in to take and finish the exam.
2. In order to make more vacation time, new material will be taught on Fridays before summative exams.
3. John Jackson's office should ensure that technical support is available to students over the weekend and particularly on Sunday near closing time.
4. Systems Leaders will not be designated contacts for technical problems.

Recommendations on exam/quiz score reporting and challenges

Exams (summative assessment)

1. The process described here should be implemented with the first summative exam in MCM for SMD15 and then used for all systems.
2. The process should be piloted before implementation for SMD14. If possible, a non-graded anatomy quiz in GI could be the first trial.
3. Students may challenge a maximum of three questions per exam.
4. Challenges will be accepted through the online testing system.
5. Students will have 30 minutes after completing the exam to submit their challenges.
6. Students will not be given answers or scores before they submit their challenges.
7. Student review of exams will be done using printed copies that include any answer explanations in the Office of Medical Education until Friday at 5:00pm following the exam.
8. Exam grades will be posted through Oasis by Monday at 5:00pm the week following (7 days) the exam.
9. Preliminary grades will not be posted.
10. Scores will not be made available through the online testing system.

Quizzes (formative assessment)

1. The same as for summative assessments, except:
 - a) No challenges accepted (system leaders may always correct any problem questions of which they become aware).
 - b) Quiz grades will be posted within three business days of the quiz closing (for ex., a Monday quiz would be posted by Wednesday at 5:00pm).

Practice quizzes (ungraded formative assessment)

1. Students should be given periodic practice quizzes (e.g., weekly).
2. The questions should closely reflect the style and difficulty of those used in summative exams for that system.
3. Practice quizzes should be administered through the online system similarly to graded quizzes and exams, using appropriate open/close times.
4. Practice quizzes should contain 15-20 questions for one typical week.
5. Students should receive immediate feedback for scores, correct answers, and explanations.
6. No challenges accepted.
7. Questions that do not reflect those used on summative exams may be made available to students, but to avoid confusion these should be clearly labeled "Study Aids," not "Practice Questions."